



# Constitution

*The Square, Balla, Co Mayo  
Phone/Fax: 094 9365846  
Mobile: 087 1850860  
Email ballacrd@gmail.com*

**Title:** The name of the group shall be Balla Community Tidy Towns Association.

**Aims:** The enhancement of the physical and social environment of the Balla area, with particular reference to:

- (a) The general improvement, enrichment and development of Balla
- (b) The development of community spirit and pride as well as promoting an atmosphere of good neighbourliness
- (d) The encouragement of greater interaction among members of the community
- (e) Enhancement of the appearance and ecology of Balla and surrounding areas
- (f) To support in the development of facilities necessary to cater for young and old.

**Membership:** Membership of the Association shall be open to all residents and businesses in the community.

**The Annual General Meeting** of Balla Tidy Towns Association shall be held at the beginning of each year. Notice of meeting shall be conveyed to members of the Association at least 5 days beforehand. All members shall be entitled to vote or be appointed to office.

The following business shall be transacted at the A.G.M.

- Minutes of previous Annual General Meeting
- Annual report submitted by the Secretary & Financial Report submitted by the Treasurer
- Election of Officers and Executive Committee
- General business.

**Executive Committee:** The affairs of the Association shall be managed by a Committee elected at the A.G.M. consisting at least of Chairman, Secretary and Treasurer, together with at least 5 other members; shall hold office for a period of one year or until the following A.G.M. and shall have power to co-opt members and to fill vacancies. The Committee may appoint sub-committees for specific purposes and these may include members not on the Executive Committee and they shall report their deliberations to the parent body for final sanction.

The Executive Committee shall convene monthly or more often if deemed necessary by the Chairman. The quorum for meetings shall be 5. The Chairman shall preside over all meetings and in his absence, those in attendance shall nominate a chairman for the meeting. A member who fails to attend 3 consecutive meetings without valid reason may be replaced. No decision of a Committee Meeting may be reversed except with the consent of  $\frac{3}{4}$  of those present and entitled to vote. The Chairman, Secretary and Treasurer shall collectively act on behalf of the Committee between meetings, subject to later ratification by the Executive Committee.

**Special General Meeting:** The Executive Committee may at any time summon a Special General Meeting of the Association, provided the procedures pertaining to A.G.M's are adhered to. A Special General Meeting must also be arranged by the Committee following a written request signed by no fewer than ten members, who in their requisition shall state the object of the meeting. No other business shall be transacted at that special meeting. The quorum for such a Special Meeting shall be not less than 20 members.

**Finance & Assets:** The funds of the Association shall be kept in a Bank or Credit Union. Cheques shall be signed or accounts held by Treasurer and one other committee member. The Association's assets and equipment shall be vested in the officers for the time being, who shall hold same in trust for the Association.

**Voting:** Decisions at meetings shall be by consensus where possible. Voting on ordinary issues shall require a simple majority, except in the case of previous decisions being rescinded where a  $\frac{3}{4}$  majority will be needed. The Chairman shall have a casting vote in the event of a tie (in addition to his vote as a member). Voting where it concerns people shall always be by secret ballot. Voting on other issues shall be at the discretion of the meeting.

**Amendments to Constitution:** This constitution may be amended only at an Annual General Meeting by a motion supported by no fewer than 75% of those present and entitled to vote. The Executive Committee shall be the sole authority for the interpretation of these rules and the decision of the Committee upon any question of interpretation or upon any matter affecting the Association and not provided for in these rules shall be binding on the members subject to appeal to a General Meeting and shall not under any circumstances be subject to appeal to any court of law